



Leicester
City Council

LICENSING (HEARINGS) SUB-COMMITTEE

DATE: MONDAY, 13 JANUARY 2025

TIME: 10:00 am

PLACE: Meeting Room G.58, Ground Floor, Town Hall, Town Hall Square, Leicester, LE1 9BG

Members of the Sub-Committee

Councillors Pickering, Adatia and Cank

Members of the Sub-Committee are summoned to attend the above meeting to consider the items of business listed overleaf.

for Monitoring Officer

Officer contact:

Katie Jordan, Governance Services Officer / Julian Yeung, Governance Support Assistant,
email: committees@leicester.gov.uk

Information for Members of the Public

Attending meetings and access to information

You have the right to attend formal meetings such as full Council, committee meetings, City Mayor & Executive Public Briefing and Scrutiny Commissions and see copies of agendas and minutes. On occasion however, meetings may, for reasons set out in law, need to consider some items in private.

Dates of meetings and copies of public agendas and minutes are available on the Council's website at www.cabinet.leicester.gov.uk, from the Council's Customer Service Centre or by contacting us using the details below.

Making meetings accessible to all

Wheelchair access – Public meeting rooms at the City Hall are accessible to wheelchair users. Wheelchair access to City Hall is from the middle entrance door on Charles Street - press the plate on the right hand side of the door to open the door automatically.

Braille/audio tape/translation - If you require this please contact the Governance Support Officer (production times will depend upon equipment/facility availability).

Induction loops - There are induction loop facilities in City Hall meeting rooms. Please speak to the Governance Support Officer using the details below.

Filming and Recording the Meeting - The Council is committed to transparency and supports efforts to record and share reports of proceedings of public meetings through a variety of means, including social media. In accordance with government regulations and the Council's policy, persons and press attending any meeting of the Council open to the public (except Licensing Sub Committees and where the public have been formally excluded) are allowed to record and/or report all or part of that meeting. Details of the Council's policy are available at www.leicester.gov.uk or from Governance Services.

If you intend to film or make an audio recording of a meeting you are asked to notify the relevant Governance Support Officer in advance of the meeting to ensure that participants can be notified in advance and consideration given to practicalities such as allocating appropriate space in the public gallery etc..

The aim of the Regulations and of the Council's policy is to encourage public interest and engagement so in recording or reporting on proceedings members of the public are asked:

- ✓ to respect the right of others to view and hear debates without interruption;
- ✓ to ensure that the sound on any device is fully muted and intrusive lighting avoided;
- ✓ where filming, to only focus on those people actively participating in the meeting;
- ✓ where filming, to (via the Chair of the meeting) ensure that those present are aware that they may be filmed and respect any requests to not be filmed.

Further information

If you have any queries about any of the above or the business to be discussed, please contact us on committees@leicester.gov.uk, or call in at City Hall.

For Press Enquiries - please phone the **Communications Unit on 0116 454 4151**.

LEICESTER CITY COUNCIL LICENSING SUB-COMMITTEE PROCEDURAL GUIDE

INTRODUCTORY PHASE

The meeting will be held in public unless stated otherwise in the report.

Present at the hearing will be Members of the Licensing Sub-Committee (minimum 3 Members), Officers from the Licensing Authority, a Legal Adviser to the Sub-Committee, an Officer from Governance Services.

1. Participants at the meeting will introduce themselves as follows:
 - a. Members and Officers
 - b. Statutory Consultees (if any)
 - c. The Applicant and any representatives
 - d. Persons who have made representations
2. The Chair will check that the Applicant has received a copy of the Officer report.

INFORMATION GATHERING

(*Please Note – for the purposes of a hearing to determine an application in a Cumulative Impact Zone (CIZ), the Applicant will present their case first)

3. The Licensing Officer presents the report (previously circulated)

Questions (for clarification purposes only):
Members
Statutory Consultees (if any)
Persons who have made representations
Applicant and Representative(s)
4. Depending on the nature of the report, Statutory Consultees present their comments.

Questions (for clarification purposes only):
Members
Officers
Persons who have made representations
Applicant and Representative(s)
5. Persons who have made representations

Questions (for clarification purposes only):
Members
Officers
Statutory Consultees (is any)
Applicant and Representative(s)
6. *Applicant's Case

Questions (for clarification purposes only):
Members
Officers

Statutory Consultees
Persons who have made representations

7. Summing up in the following order

Officers
Statutory Consultees
Persons who have made representations
*Applicant and Representative(s)

8. The Legal Adviser to the Sub-Committee to advise the Sub-Committee in the presence of the Applicant, Representatives, Officers, Statutory Consultees, and persons who have made representations on relevant issues the Members need to be aware of when they come to make their decision.

DECISION MAKING

9. Apart from the Sub-Committee Members and the Governance Support Officer everyone will be asked to withdraw from the meeting The Legal Adviser to the Sub-Committee may be called back to the meeting to advise on the wording of the decision the Sub-Committee Members will have made during private deliberation.
10. The Applicant will be advised that the decision made by the Sub-Committee will be made public within 5 working days of the meeting.

Supplemental Reports

Any supplemental reports that were made available after the Agenda and Reports were published are included with this document. Please see below for details



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Mr Armando Doci & Mrs Joana Doci

C/O – Mable Lounge (Arsad Café Ltd), 161 Belgrave Gate, Leicester. LE1 3HS.

Letter dated – Saturday 14th December 2024.

Reference: Leicester City Council Premises Licence Number LEIPRM1772.

Dear Mr & Mrs Doci,

As you will be aware a police licensing compliance visit was completed this afternoon/Saturday 14th December 2024 at the premises between 1:21pm and 2:13pm.

Mr [REDACTED] was the sole employee present and identified himself as being responsible for the venue at the time of the visit.

At the time of the visit, five customers were present.

The following observations and Leicester City Council Premises Licence (LEIPRM1772) licence breaches were witnessed:

- (1) The premises Leicester City Council Premises Licence was not display which is legal requirement as per Section 57 Licensing Act 2003.
The licence was later found behind a clipboard at the end of the bar.
Words of advice given about displaying the summary in a prominent place where members of the public can view the licence.
- (2) Mr [REDACTED] was unaware of the four licensing objectives as he was unable to name any of them, which would suggest he has not been given training in relation to these. Mr [REDACTED] later found the training package paperwork and stated he would familiarise himself with them.
Premises licence condition breach.
- (3) The premises CCTV is only currently retained for 14 days and not 31 days as required.
By your own admission you were aware of this and showed me the incident log from the 27th November 2024, which contained an entry stating that officers from Leicestershire Police had made enquiries in relation to external CCTV. You stated an engineer had been notified.
- (4) No notices were displayed at either the front/main entrance or the rear entrance to the car park, asking customers to leave the area quietly. There was a notice/plaque behind the bar but this not an exit.



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- (5) Mr [REDACTED] stated he was unable to access the premises CCTV system and did not know where the system was located. You later stated the footage was accessed via a mobile phone which is left on site and showed me.
- (6) Mr [REDACTED] was initially unaware of the Ask Angela public safety campaign. After several prompts, he recalled however it was clear he had received no official training.

On a positive note, Mr [REDACTED] was aware of the Challenge 25 policy.

Several other licence conditions were not applicable at the time of the visit due to the time of the day.

Leicestershire Police are concerned given the sheer number of premises licence breaches. More so, as many are very basic conditions/requirements and are easily achievable.

Given the major variation application to increase the premises operating hours and include additional licensable activities, the above is concerning.

Please consider this letter as an official warning and ensure the above issues are rectified immediately, as a repeat may render you liable to prosecution or a review of the licence.

If you have any questions or queries, please do not hesitate to contact me.

A copy of this letter will be sent to the Licensing Authority and Mr Armando Doci as the premises licence holder.

Yours Faithfully,

[REDACTED]

PC2093 Jeff Pritchard - Leicester City Centre Alcohol Licensing Officer

Leicestershire Police, Mansfield House Police Station, 74 Belgrave Gate, Leicester. LE1 3GG

Tel 101 / 07976 845 205 Email – Jefferson.pritchard@leics.police.uk